

AUTHORIZATION FOR RELEASE OF HEALTH INFORMATION TO



**College Park
Family Care Center**

Care with caring

If you would like to have your medical records sent to College Park from your previous provider, please review the following instructions:

- You will need to contact the outside or non-College Park entity (i.e. doctor's office) to coordinate the release of your medical records.
- Experience has proven that direct patient communication with their previous doctor's office improves efficiency and results in less questions and misunderstandings between each patient and doctor's office(s).
- Most facilities have their own form they require patients to complete when requesting medical records. Please ask your previous doctor's office what is required in order for your records to be released and follow their instructions.
- Be aware that facilities have the right to set their own "reasonable fee" for processing your medical records requests. College Park Family Care Center is not responsible for these fees.
- Your previous medical records may be sent to College Park Family Care Center one of the following ways:

Mail to:
College Park Family Care
Attn: Medical Records
11725 W. 112th
Overland Park, KS 66210
913-469-4106
pmmw.cp.him@hcahealthcare.com

Fax to:
College Park Medical Records
913-338-1311